

Development Review Enterprise COMMERCIAL PLAN REQUIREMENTS

THE FOLLOWING ITEMS MUST BE PROVIDED TO OBTAIN FINAL PLAN APPROVAL.

ZONING/PLANNING

Please attach or provide the following:

- Written Narrative Describing the Request
- Development Plan (*approved and stamped*) and/or site plan including:
 - ◆ Property's owner name
 - ◆ Applicant's name, address, and telephone number
 - ◆ Bar and numeric scale
 - ◆ North arrow
 - ◆ Vicinity map
 - ◆ Legal description
 - ◆ Site address
 - ◆ Project type (*i.e., commercial interior remodel, etc.*)
 - ◆ Tax schedule number
 - ◆ Zoning district classification
 - ◆ Development plan name and number
 - ◆ Square footages of existing and proposed structures
 - ◆ Required and provided parking with ratios. *Including location and dimension of all parking areas, number of parking stalls, all driving or maneuvering lanes.*
 - ◆ Site land use and specific unit use. *Including use of all new and existing buildings and proposed remodeled areas.*
- Recorded Plat or Proof of Legal Lot
- Floor Plan
- Elevations
- A Final Landscape plan (*if applicable*)

FIRE

Please attach or provide the following for Commercial and Multi-Family Plans:

- City Approved Development Plan (*if applicable*)
- City Approved Civil/Water Plans (*if applicable*)
- Initial Review by the RBD construction review division
- Construction Drawings that contain the following:
 - ◆ Site Plan
 - ◆ Elevations
 - ◆ Floor Plan
- Completed CSFD NO STACKING ABOVE 12-FEET agreement (*if ceiling height exceeds 12-feet*).
Reference: <http://www.springsgov.com/units/fire/packets/HiPile1.pdf>
- CSFD High Pile Storage Review (*if applicable*)
- Completed CSFD Haz-Mat Permit Amount Certification Form
Reference: http://www.springsgov.com/units/fire/packets/IFC2003_Hazmat.pdf
- CSFD Haz-Mat Review (*if applicable*)